





HAND IN HAND FOR CAMEROON

Preface:

This statute was written in German. If you are facing the translated version of this statute in comparison to the German version of disagreement, always, the German version is decisive.

§ 1: Name, location and year

- 1. The association is named «CEFOMEC » hereinafter the «Association».
- 2. The association is headquartered in Berlin and is in the register of the Charlottenburg district court entered. After registration, the association receives the addition of «e. V.».
- 3. The fiscal year is the calendar year.

§ 2: Object

- 1. The association pursues exclusively and directly profit purposes within the meaning of the «tax-privileged purposes» of the tax code.
- 2. The purpose of the association is to promote development cooperation.
- 3. The purpose is achieved in particular through the implementation of measures in the youth services, education and professional training or fellows in Cameroon. It can also be implemented by human or technical cooperation services in projects of education and training, or improving of technical or logistical infrastructure.
- 4. The grant of funds to a tax-favored or not a foreign corporation and not to be used for tax-exempt purposes of tax-exempt bodies or public corporations is excluded. Is necessary in achieving the purposes of statutes in each case, the use of auxiliary personnel to perform a specific job, this is permitted only under the direction of the association, stay with the principle of immediacy must be granted.
- 5. The Association is active and he does not pursue its own economic purposes.
- 6. Association funds may only be used for statutory purposes. The members receive no benefits from the association and have no share in the association's assets. The Board is authorized to reimburse association members and third party expenses that they have provided to fulfill the purposes of the association.
- 7. No person may benefit from expenditures to the goals of the association, or by disproportionately high remuneration.
- 8. The association is politically and religiously neutral.
- 9. Upon dissolution of the association or loss of tax-privileged purposes, the assets of the Association of the German Red Cross, which has to use it directly and exclusively for charitable, benevolent or religious purposes.



§ 3: Membership

- 1. Member, any natural or legal person or association that is willing to promote goals and purpose of the constitution of the association term.
- 2. Within the membership, may join the active members of the association directly assisting members.
- 3. The association can accommodate supporting members who are not subject to the association and have authority to the Association any rights or obligations. As a supporting member may be included, who provides the association with no fixed obligation to contribute money or in kind donations or free services. Members supporting members who are active, not active in the association are, however, promote the objectives and the purpose of the organization as appropriate and support.
- 4. Honorary members shall be appointed, who have rendered outstanding services to the association deserves. This is a decision of the General Assembly required.
- 5. Honorary members have the same rights and obligations as regular members and may in particular participate in all meetings and sessions.

§ 4: Rights and obligations of members

- 1. Members are entitled to attend all events on offer of the Association. They also have the right to the Board and the General Assembly to submit proposals. In the General Assembly, the voting rights are exercised in person.
- 2. The members are committed to the association and the association's purpose even in public to assist in an orderly manner.

§ 5: Beginning and end of the membership

- 1. Membership must be submitted to the Board in writing. On the written application for the board makes the final decision by simple majority vote. The Board is not obliged to inform the applicant's reasons for refusal; a claim for admission shall be excluded.
- 2. Change of address in the membership (of active membership to associate membership) must be notified in writing within three months of the Board, without prejudice to the obligation to contribute for the current association year.
- 3. Membership is terminated by voluntary resignation, expulsion, death of the member or loss of legal capacity of legal persons.
- 4. The voluntary termination of membership must be declared by notice in writing to the end of the fiscal year by giving three months' notice to the Board.
- 5. The exclusion of a member can then be issued with immediate effect and for good cause if the member fails grossly against the statutes, rules of the statutory purpose or the interests of the association. On the exclusion of a member of the Board shall decide by simple majority vote. The member must give a deadline of two weeks the opportunity to comment before the association committee on the allegations.
- 6. Upon termination of membership, for whatever reason, all claims from the member relationship. A refund of contributions, donations or other assistance is excluded. The claim of the association remains on overdue premiums receivable unaffected.



§ 6: Membership fees

- 1. The amount of membership fees, handling fees, admission fees / charges, the valid contribution order shall be considered to be decided by the Board. For the contributions that the member in a direct debit authorization is granted. No direct debit authorization is granted, a higher membership fee will be charged.
- 2. Establishment, funding and honorary members are exempted from payment of membership fees.

§ 7: Organs of the Association

Organs are

- 1. The general Assembly.
- 2. The board.

§ 8: The general Assembly

- 1. The supreme organ of the association is the General Assembly. They are as follows:
 - The annual reports to receive and advise
 - Discharge of the Board,
 - (in the election year) to elect the Board,
 - determine the Statute, changes in statutes and the dissolution of the association.
- 2. An ordinary general meeting by the governing board of the association as required, but at least once a year, if possible in the first quarter of fiscal year convened. The invitation is made 1 month in advance in writing or by fax or e-mail by the Board with notification of the provisional agenda set at the last known member of the Association address, fax number or email address.
- 3. The agenda of the Annual General Meeting shall include in particular:
 - Report of the Board,
 - Discharge of the Board,
 - Approval of the Board submitted estimates for the current fiscal year,
 - assessment of contributions / levies for the current fiscal year, or the adoption of post orders,
 - Adoption of this application.
- 4. Motions for the agenda of the members are at least two weeks before the meeting with the Association Board in writing to submit by fax or e-mail. Received later on the agenda must be communicated to members in time for the meeting.
- 5. Subsequent applications even during the general assembly shall be dealt must be placed on the agenda when the General Assembly, the majority of the present voting members in processing applications agrees (urgent applications).
- 6. The Board must convene an extraordinary general meeting without delay if it requires the interest of the Association or if the convening of at least one third of the voting association members, in writing, by fax or e-mail stating the purpose and reasons, is required by the Board.
- 7. The chairman or a deputy head of the General Assembly. On the proposal of the Chairman, the General Assembly appoints a special meeting chairman.



8. Decisions of the General Assembly in a protocol within two months resigned after the General Assembly and signed by an authorized representative board member and the secretary. The protocol can be viewed by any member on the office.

§ 9: Voting / Quorum

- 1. The rights to vote are regular members and honorary members. Each Member shall, by the age of 18 Year of life a voice that must be exercised in person. A proxy vote is excluded.
- 2. Members who are on payment of membership fees for more than 3 months in arrears are not eligible to vote.
- 3. The General Assembly has a quorum regardless of the number of members present.
- 4. The General Assembly adopts its decisions by simple majority. Abstentions and invalid votes are not counted. In tie, the motion put forward as rejected.
- 5. Votes in the General Assembly are only writing secret and carried out if this is requested by the majority of the specifically required in the decision-participating members.
- 6. For amendments and resolutions to dissolve the Association a three-quarter majority of the present voters is required for change of purpose of the association is the agreement of all members. The consent must be obtained in writing the members present.
- 7. Statute changes will be communicated to all association members in writing.

§ 10: Board of Directors

The Managing committee is as follows:

- 1. A chairman
- 2. A deputy chairman

They are elected by the General Assembly for a period of 5 years. The indefinite re-election of directors is allowed. After this period, the directors remain in office until their successor's office.

The Executive Board is responsible for the association's work. It may issue rules of procedure and may distribute to its members specific tasks or set up committees for their use.

Board within the meaning of § 26 BGB are the chairman and deputy chairman. Each board member is authorized to represent and present the Association in and out of court. The Executive Chairman is from the restrictions of § 181 BGB.

The Managing committee shall decide by simple majority. If they votes, the motion is rejected.

Decisions of the Board are set out in minutes and signed.

If a board member before the expiration of his elected term, the Board authorized an interim acting board member be appointed. Continue on this way, certain board members until the next General Assembly in office.



§ 11: Dissolution of the association

With the dissolution of the association or loss of its previous purpose, the assets of the association falls to the above in § 2 of the constitution-profit corporation that has to use it directly and exclusively for nonprofit / charitable / religious purposes.

§ 12: Liquidators

The liquidators are in office at the Executive board members determined the extent that the General Assembly decides otherwise deviant.

This statute includes all amendments that the General Assembly has been decided on May, 27^{th} , 2011.

We insure the correctness and completeness of the statutes according to § 71 paragraph 1 sentence 4 of the Civil Code.

Udo Netzel Chairman (President) Thérèse Netzel Deputy Chairman (Vice-President)